

PENSION ADMINISTRATION REGISTRATION FORM

PLEASE COMPLETE ALL INFORMATION IN CAPITAL LETTERS
(Mandatory Fields * Conditional Mandatory Fields **)



Form Reference

FP 0000000

1.*REGISTRATION TYPE - Please tick as applicable

☐ New Reg/TPin Regularisation ☐ ReCapturing ☐ MicroPension

TPIN (TPin Regularisation Only)

2. PERSONAL DATA

* Surname

* First Name

Middle Name

* Title

* Marital Status

SG - Single /MD - Married
WD - Widowed/DV - Divorced
SP - Separated

* Gender

* Date of Birth (DD / MMM / YYYY)

** LGA Code ** State of Origin

(E.g : 01 / JAN / 2000)

* Place of Birth

(See attached code list)

* Nationality

Maiden/Formers Name

Residential Address

* Location

P.O Box

House No./Name

☐ Abroad ☐ Nigeria

Street Name

** Village/ Town/ City

** State Code

Zip Code

** LGA Code

* Country Code

* Phone Number (Dialing Code + Mobile Number)

Email Address

3. EMPLOYMENT RECORD

* Sector

Public Sector (Fed & State) - 01

Classification

Private Sector - 02

MicroPension - 03

Cross Border - 04

* Employer Name (In Full)

* Nature of Business

(for informal sector employee only)

** IPPIS

** Date of Joining IPPIS (DD / MMM / YYYY)

** IPPIS No.

☐ Yes

☐ No

Organisation Address

P.O Box/PMB

Building No./Name

** Location

☐ Abroad ☐ Nigeria

Street Name

Zip Code

** LGA Code

** State Code

* State of Posting

** Village / Town/ City

** Country Code

Employer's Phone Number (Dialing Code + Mobile Number)

** Employee ID

** Service ID No. (Police/Para Military)

** Date First Appointment (DD / MMM / YYYY) - Public Sector only

Date of Current Appointment (DD / MMM / YYYY) - Public and Private Only

** Date of Transfer of Service (DD / MMM / YYYY) - Public Sector only

** Date of Retirement (DD / MMM / YYYY)

** Designation

/Rank

Official Email Address

4. PERSONAL IDENTIFICATION

** ID Number / Int'l Passport Number for Non-Nigerians only

* National Identity Number (NIN)

Bank Verification Number (BVN)

RECAPTURE ONLY

*RSA STATUS

☐ Active

☐ Retiree

*RSA PIN

* PFA Code

PEN

Employer Name

Employer Code

Other RSA PIN and PFA where applicable

PFA Code

PEN

5. MONTHLY PENSION CONTRIBUTION - In Naira

Employee Monthly Contr.

Employer Monthly Contr.

Additional Voluntary Contr.

Total Contr.

Customer's Bank Name

Customer's Account Number

